

**Van Buren County Brownfield Redevelopment Authority
Regular Meeting Minutes
November 14, 2018**

**Board of Commissioners Room, 2nd Floor Administration & Land Services Building,
219 E Paw Paw St, Paw Paw MI 49079**

1. Call to Order and Determination of Quorum

At 3:30 pm, by Chairperson Lisa Phillips, with attendees/absentees/quorum status as follows:

Board Members Present (7): Chair Lisa Phillips, Vice-Chair Jan Petersen, Sarah Moyer-Cale, Gail Patterson-Gladney, Cynthia Compton, Zack Morris, Katie Strohauer; **Board Members Absent and Excused (2):** Kate Hosier, Jeff Mills; **Board Vacancies: (0).** A quorum (7 of 9) is initially present.

Others present: Secretary-Treasurer Wayne Nelson, Environmental Consultant Erik Peterson.

2. Approval of Agenda

The Chair's prepared agenda was approved by unanimous consent.

3. Approval of Minutes of Regular Meeting held October 10 2018

Motion by Compton, supported by Patterson-Gladney, to approve the minutes of the Regular Meeting held October 10, 2018, as presented. Approved by a vote of 7-0.

4. Public Comment—None

5. Correspondence—EPA upcoming grant and training opportunities material given to Board Members.

6. Secretary-Treasurer's Report--Nelson reviewed his written report and presented the following invoices for approval:

<i>Amount</i>	<i>Vendor</i>	<i>Invoice#</i>	<i>Date</i>	<i>Purpose</i>
\$ 1,312.50	Envirologic	#05082	2018-11-12	23492 Red Arrow; BEA & DDCC
\$ <u>420.00</u>	Envirologic	#05083	2018-11-12	Community Outreach
\$ <u>1,732.50</u>	Envirologic Sub-Total and Total of All Invoices			

Motion by Petersen, supported by Morris, to approve payment of these invoices totaling \$1,732.50. Approved by a vote of 7-0.

7. New Business—There was a brief discussion of an application filed for a possible project in Arlington Township. The applicant was not represented and no action was taken.

8. EPA Grant—Updates

- a. EPA Grant Status—**Peterson presented an updated report on the EPA Grant financial status and the continuing outreach program.
- b. Marrone Michigan Manufacturing LLC—**This potential project, discussed at the September 12, 2018, meeting, remains pending.
- c. 42427 CR 653/White Tree Properties LLC—**Peterson reported the project applicant acquired the parcel without and formal environmental assessment and that the EPA participation is ended. There was consensus to transfer the approved EPA Grant invoice #04961 of \$262.50 to the Community Outreach and Programmatic category.

- d. **72222 8th Ave, South Haven**—The underground storage tank was removed with no additional environmental issues; final documentation is in progress.
- e. **109 E. Michigan Avenue, Paw Paw**— The final documentation was filed with the EPA.
- f. **23492 Red Arrow Highway**— The final documentation was filed with the EPA.
- g. **67902 Red Arrow Highway, Hartford Township**—Peterson reported that he continues to work with MDEQ officials toward the possibility of a revised Grant and/or Loan Program application. The company, Environ Marketing LLC, now has one production line in operation.
- h. **05585 Blue Star Highway, South Haven Charter Township**--Peterson reported conversing with the South Haven Charter Township Assessor regarding taxable value uncapping for 2019 and its impact on the project. The project owner remains undecided about project plans.

9. Current Brownfield Plans Update

- a. **Mattawan Commercial**—The developer continues to attempt to find a tenant for the project, although there remains a possibility the original tenant may reverse its decision not to proceed. The obsolete building on the site has been removed.
- b. **Paw Paw Brewing—Final Reports/Closeout**
 The quarterly reports were timely filed with the MDEQ for the period from July 1 – September 30, 2018, along with documents to closeout the active work phase of the project. A review by the MDEQ staff will determine if additional documentation is required and has not yet been received.

10. Adjournment

There being no additional business, Chair Phillips adjourned the meeting at 4:07 pm.



 Wayne Nelson, Secretary-Treasurer
 Van Buren County Brownfield Redevelopment Authority

Acronyms used in BRA Minutes:

Acronym	Type	Meaning
BRA or VBCBRA	Agency	Van Buren County Brownfield Redevelopment Authority
EPA	Agency	U. S. Environmental Protection Agency
DEQ or MDEQ	Agency	Michigan Department of Environmental Quality
MEDC	Agency	Michigan Economic Development Corporation
VBC	Agency	Van Buren County
VBCBOC	Agency	Van Buren County Board of Commissioners
BEA	Environmental Term	Baseline Environmental Assessment
DDCC	Environmental Term	Documentation of Due Care Compliance
ESA	Environmental Term	Environmental Site Assessment (as in Phase II ESA)
QAPP	Environmental Term	Quality Assurance Project Plan