

Van Buren County Parks Commission Board Regular Meeting Minutes November 8, 2022

**Physical Location: Conference Room 303
 Van Buren County Administration Building
 219 E Paw Paw Street, Paw Paw MI 49079**

1. Call to Order and Determination of Quorum and Attendees

At 11:02 AM, by Acting Chair Ryan Post with attendees/absentees/status as follows:

| Board Member Attendance Report--Parks and Recreation Commission | | | | | | | | | | |
|---|------------|--------------------------|--------------------------|--------|-------|-----------------|-----------------|-----------------|-----------------|---------------|
| Name | Position | Attendance/Quorum Status | Declared Remote Location | | | Present Anytime | Present @ Start | + Late Arrivals | - Early Departs | Present @ End |
| | | | Municipality | County | State | | | | | |
| Mike Chappell | Chair | Attended physically | | | | Yes | Yes | | | Yes |
| John Small | Vice Chair | Attended physically | | | | Yes | Yes | | | Yes |
| Wayne Nelson | Secretary | Attended physically | | | | Yes | Yes | | | Yes |
| Joe Parman | Member | Did not attend meeting | | | | No | No | | | No |
| Kurt Doroh | Member | Attended physically | | | | Yes | Yes | | | Yes |
| Ryan Post | Member | Attended physically | | | | Yes | Yes | | | Yes |
| Dick Godfrey | Member | Attended physically | | | | Yes | Yes | | | Yes |
| <vacancy> | Member | Did not attend meeting | | | | No | No | | | No |
| <vacancy> | Member | Did not attend meeting | | | | No | No | | | No |
| <vacancy> | Member | Did not attend meeting | | | | No | No | | | No |
| Count: | | | | | | 6 | 6 | 0 | 0 | 6 |
| Members Present: | | | | | | | 6 of 7 | 6 of 7 | 6 of 7 | 6 of 7 |
| Quorum (Yes/No): | | | | | | | Yes | Yes | Yes | Yes |

- a. **Board Members Present (6); Board Members Absent (1); Board Vacancies: (3).** A quorum (6 of 7) is initially present, and a quorum remained throughout the meeting.
- b. **Staff and Others Present:** None

- 2. **Approval of Agenda--**The prepared agenda was presented 6-0 on the motion of Doroh, supported by Small.
- 3. **Approval of Minutes of Regular Meetings held September 13, and October 11, 2022--**The draft minutes of the meetings were included in the agenda packet. The minutes of both meetings were approved by a vote of 6-0 on the motion by Doroh, supported by Godfrey.
- 4. **Public Comment—**None
- 5. **Election of Commission Officers—**For terms commencing today and continuing through December 31, 2023, and thereafter until successors are elected.
 - a. Chair—Chappell was elected Chair by a vote of 6-0 on the motion of Doroh, supported by Small.
 - b. Vice Chair—Small was elected Vice Chair by a vote of 6-0 on the motion of Doroh, supported by Post.
 - c. Secretary—Nelson was elected Secretary by a vote of 6-0 on the motion of Doroh, supported by Post.
 - d. The newly elected officers assumed their positions, with Chappell now in the Chair.
- 6. **New Business**
 - a. **Mission and Visions Statements—**Handouts of examples of mission and vision statements were distributed, and the matter was tabled by consent until the December 13 meeting.
 - b. **VBC Youth Fair and Site Lease—**Discussion was held regarding possible changes to the lease between the County and the Youth Fair Board to allow expanded recreational use at the site. The matter will again be considered at future meetings.
- 7. **Unfinished Business—**
 - a. **Kayak Launch Project—**The project options were discussed, and the Board approved by a vote of 6-0 to proceed with Option 2 on the motion of Nelson, supported by Doroh.

- b. Board Vacancies**—There was discussion on the proper number of Board members. It appears that, as a county a population of less than 1,000,000, this Board should have 10 members as set forth in MCL 46.351(2). The matter of filling these is tasked to the Board of Commissioners.

8. General Member Comments—

- a.** Godfrey mentioned Farmland Preservation funds are now available from the State.
- b.** Chappell and Small made brief remarks.

- 9. Adjournment**—Motion by Small, supported by Nelson, to adjourn. Approved by a vote of 6-0. All business being completed, the meeting was adjourned by the Chair at 11:15 AM.



Wayne Nelson, Secretary

Van Buren County Parks and Recreation Commission

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