

**Van Buren County Parks Commission Board  
 Regular Meeting Minutes  
 December 13, 2022**

**Physical Location: Conference Room 303  
 Van Buren County Administration Building  
 219 E Paw Paw Street, Paw Paw MI 49079**

**1. Call to Order and Determination of Quorum and Attendees**

At 11:02 AM, by Acting Chair Ryan Post with attendees/absentees/status as follows:

Board Member Attendance Report--Parks and Recreation Commission										
Name	Position	Attendance/Quorum Status	Declared Remote Location			Present Anytime	Present @ Start	+ Late Arrivals	- Early Departs	Present @ End
			Municipality	County	State					
Mike Chappell	Chair	Attended physically				Yes	Yes			Yes
John Small	Vice Chair	Attended physically				Yes	Yes			Yes
Wayne Nelson	Secretary	Attended physically				Yes	Yes			Yes
Joe Parman	Member	Attended physically				Yes	Yes			Yes
Kurt Doroh	Member	Attended physically				Yes	Yes			Yes
Ryan Post	Member	Attended physically				Yes	Yes			Yes
Dick Godfrey	Member	Attended physically				Yes	Yes			Yes
<vacancy>	Member	Did not attend meeting				No	No			No
<vacancy>	Member	Did not attend meeting				No	No			No
<vacancy>	Member	Did not attend meeting				No	No			No
Count:						7	7	0	0	7
Members Present:							7 of 7	7 of 7	7 of 7	7 of 7
Quorum (Yes/No):							Yes	Yes	Yes	Yes

- a. **Board Members Present (7); Board Members Absent (0); Board Vacancies: (3).** A quorum (7 of 7) is initially present, and a quorum remained throughout the meeting.
- b. **Staff and Others Present:** None

**2. Approval of Agenda--**The prepared agenda was presented 7-0 on the motion of Doroh, supported by Parman.

**3. Approval of Minutes of Regular Meeting held November 8, 2022--**The draft minutes of the meeting was included in the agenda packet. The minutes were approved by a vote of 7-0 on the motion by Doroh, supported by Parman.

**4. Public Comment—**None

**5. New Business—**None

**6. Unfinished Business—**

- a. **Mission and Vision Statements—**Parman will review and prepare a draft for the next meeting.
- b. **Board Vacancies—**Paul Garrod has applied for membership on the Parks & Recreation Commission Board. Motion by Nelson, supported by Doroh to recommend Garrod’s appointment to the BOC. Approved by a vote of 7-0. Post or Chappell will invite Emily Hickmott of the VBC Conservation District to also apply.
- c. **County & Fair Board Lease—**Paul Garrod will be asked to locate existing lease for review.
- d. **Kayak Launch Project—**The funding application decision has not yet been received from the DNR. The Board discussed the DNR grant application scoring of 340 out of 500 points. A draft of the proposed easement between VBC and Meachum Farms was presented by Post, then reviewed and discussed.
- e. **Michigan Sparks Grant Program—**No report.

**7. General Member Comments—**Chappell and Small made brief remarks.

**8. Adjournment—**Motion by Doroh, supported by Nelson, to adjourn. Approved by a vote of 7-0. All business being completed, the meeting was adjourned by the Chair at 11:39 AM.



Wayne Nelson, Secretary

Van Buren County Parks and Recreation Commission :