

**Van Buren County Parks Commission Board
 Regular Meeting Minutes
 January 10, 2023**

**Physical Location: Conference Room 303
 Van Buren County Administration Building
 219 E Paw Paw Street, Paw Paw MI 49079**

1. Call to Order and Determination of Quorum and Attendees

At 11:00 AM, by Chair Mike Chappell with attendees/absentees/status as follows:

Board Member Attendance Report--Parks and Recreation Commission										
Name	Position	Attendance/Quorum Status	Declared Remote Location			Present Anytime	Present @ Start	+ Late Arrivals	- Early Departs	Present @ End
			Municipality	County	State					
Mike Chappell	Chair	Attended physically				Yes	Yes			Yes
John Small	Vice Chair	Attended physically				Yes	Yes			Yes
Wayne Nelson	Secretary	Attended physically				Yes	Yes			Yes
Joe Parman	Member	Attended physically				Yes	Yes			Yes
Kurt Doroh	Member	Attended physically				Yes	Yes			Yes
Ryan Post	Member	Attended physically				Yes	Yes			Yes
Dick Godfrey	Member	Attended physically				Yes	Yes			Yes
Paul Garrod	Member	Attended physically				Yes	Yes			Yes
Emilly Hickmott	Member	Attended physically				Yes	Yes			Yes
<vacancy>	Member	Did not attend meeting				No	No			No
Count:						9	9	0	0	9
Members Present:							9 of 9	9 of 9	9 of 9	9 of 9
Quorum (Yes/No):							Yes	Yes	Yes	Yes

- a. **Board Members Present (9); Board Members Absent (0); Board Vacancies: (1).** A quorum (9 of 9) is initially present, and a quorum remained throughout the meeting.
- b. **Staff and Others Present:** Marcy Hamilton, Senior Planner of Southwest Michigan Planning Commission.

2. Approval of Agenda--The prepared agenda was presented 9-0 on the motion of Doroh, supported by Garrod.

3. Approval of Minutes of Regular Meeting held December 13, 2022--The proposed minutes of the meeting was included in the agenda packet. The minutes were approved by a vote of 9-0 on the motion by Doroh, supported by Parman.

4. Public Comment—None

5. New Business—None

6. Unfinished Business—

- a. **Mission and Vision Statements—**The draft prepared by Parman was reviewed, slightly modified and approves 9-0 on the motion of Doroh, supported by Parman. The Secretary will put it into presentation form.
- b. **Board Vacancies—**Paul Garrod and Emilly Hickmott have been appointed to the Parks & Recreation Commission Board thus leaving just one vacancy.
- c. **County & Fair Board Lease—**Paul Garrod is seeking the existing lease for review.
- d. **Kayak Launch Project—**Marcy Hamilton of SWM Planning Commission attended and reviewed our now non-approved funding application to the DNR. Marcy and the Board discussed the DNR grant application scoring of 340 out of 500 points and what we can do to increase the score on a resubmission of the application. Among these items would be a formal funding of the VBCPRC, a small supporting property tax millage, a possible federal LATSf grant, upgrade sustainability points, retain Disability Network Southwest Michigan for an accessibility study on the site for about \$100, and schedule another public hearing. . The board voted 9-0 to retain Disability Network Southwest Michigan for a site accessibility study at not to exceed \$200, on the motion of Doroh, supported by Godfrey. Marcy will follow-up.
- e. **Michigan Sparks Grant Program—**Marcy Hamilton discussed application rounds 2 & 3 that will be announced later in 2023. Marcy will monitor this for us.

7. General Member Comments—None

8. Adjournment—All business being completed, the meeting was adjourned by unanimous consent by the Chair at 11:59 AM.


 Wayne Nelson, Secretary
 Van Buren County Parks and Recreation Commission