

**Van Buren County Parks Commission Board  
 Regular Meeting Minutes  
 June 13, 2023**

**Donald Hanson Board of Commissioners Room, Van Buren County Administration Building  
 219 E Paw Paw Street, Paw Paw MI 49079**

1. **Note: The meeting location was moved from the 3<sup>rd</sup> Floor Conference to accommodate the number of attendees**

**Call to Order and Determination of Quorum and Attendees**

At 11:02 AM, by Chair Mike Chappell with attendees/absentees/status as follows:

Board Member Attendance Report--Parks and Recreation Commission										
Name	Position	Attendance/Quorum Status	Declared Remote Location			Present	Present	+ Late	- Early	Present
			Municipality	County	State	Anytime	@ Start	Arrivals	Departs	@ End
Mike Chappell	Chair	Attended physically				Yes	Yes	✓	✓	Yes
John Small	Vice Chair	Attended physically				Yes	Yes	✓	✓	Yes
Wayne Nelson	Secretary	Attended physically				Yes	Yes	✓	✓	Yes
Joe Parman	Member	Attended physically				Yes	Yes	✓	✓	Yes
Kurt Doroh	Member	Attended physically				Yes	Yes	✓	✓	Yes
Lorna Nenciarini	Member	Attended physically				Yes	Yes	✓	✓	Yes
Dick Godfrey	Member	Attended physically				Yes	Yes	✓	✓	Yes
Paul Garrod	Member	Attended physically				Yes	Yes	✓	✓	Yes
Emily Hickmott	Member	Attended physically				Yes	Yes	✓	✓	Yes
<vacancy>	Member	Did not attend meeting				No	No	✓	✓	No
Count:						9	9	0	0	9
Members Present:							9 of 9	9 of 9	9 of 9	9 of 9
Quorum (Yes/No):							Yes	Yes	Yes	Yes

- a. **Board Members Present (9); Board Members Absent (0); Board Vacancies: (1).** A quorum (9 of 9) is initially present, and a quorum remained throughout the meeting.
  - b. **Staff and Others Present:** John Faul, County Administrator; Daywi Cook, Covert Twp Supervisor; Don Blackmond, Keeler Twp Supervisor.
2. **Approval of Agenda**--The prepared agenda was approved 9-0 on the motion of Hickmott, supported by Garrod.
3. **Approval of Minutes of Regular Meeting held May 9, 2023**--The proposed minutes of the meeting were included in the agenda packet. The minutes were approved by a vote of 9-0 on the motion by Garrod, supported by Godfrey.
4. **Public Comment**—None
5. **New Business**—
- a. **Recommendation of Appointment**—Daywi Cook has applied to be the tenth member of this board. Motion by Doroh, supported by Small, to recommend to the Board of Commissioners that Daywi Cook's appointment be approved. Approved by a vote of 9-0. *Secretary's Note: Daywi Cook was appointed by the Board of Commissioners on June 27, 2023.*
  - b. **Michigan SPARKS Grant, Round 2**—Development of the grant application continues in progress with the application deadline of June 27. Motion by Nelson, supported by Doroh, to have Marcy Hamilton of SWMPC finalize the application and submit it to the State of Michigan. Approved by a vote of 9-0. *Secretary's Note: The application was submitted to the state on June 27, 2023.*
  - c. **Columbia Township Letter of Support**—Columbia Township is applying for funding to expand their Township Park with the addition of new features for recreation, walking, tranquility, accessibility, and support of veterans. Motion by Doroh, supported by Hickmott, to have the secretary send a letter of support for the project. Approved by a vote of 9-0. *Secretary's Note: The letter was sent, and receipt was acknowledged on June 21, 2023.*
6. **Unfinished Business**—
- a. **County Fair Board and Museum Leases**—The county's GIS staff is continuing to review the Fairgrounds and Museum leases at the county's property in Hartford Township.
  - b. **Kayak Launch Project**—No update on the application resubmission submitted in April.
  - c. **Keeler Township Bus Tour**—Working with attendee and Keeler Township Don Blackmond, the tour was scheduled for Wednesday, June 21, at Noon. Mike Chappell will confirm the bus arrangement with Van Buren Public Transit.

**7. General Member Comments—None**

**8. Adjournment**—All business being completed, the meeting was adjourned by the Chair at 11:39 AM, on the consensus motion of Doroh.

A handwritten signature in black ink, appearing to read "Wayne Nelson", with a long, sweeping underline that extends to the right.

Wayne Nelson, Secretary

Van Buren County Parks and Recreation Commission