



# VAN BUREN COUNTY DRAIN COMMISSIONER

## SOIL EROSION AND SEDIMENTATION CONTROL PERMIT APPLICATION

A landowner or developer who contracts for, allows or engages in an earth change in this County shall obtain a permit from the Soil Erosion Control Agent **prior to commencement of an earth change** which disturbs one or more acres of land or if the earth change is within **500 feet** of a lake, stream, wetland or County Drain.

1. Application Date: \_\_\_\_\_
  - a. Proposed Start Date: \_\_\_\_\_
  - b. Proposed Completion Date: \_\_\_\_\_
  - c. Total Disturbed Acre(s): \_\_\_\_\_

2. Location/ Address where work will take place:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<u>Office Use Only</u>	
Amount Rec'd:	_____
Check #:	_____
Permit No:	_____
Date Issued:	_____
Date Expires:	_____
Receipt #:	_____
Cash:	Yes ____
Date Received	_____

Section: \_\_\_\_\_ Township/Village/City: \_\_\_\_\_

Parcel #: \_\_\_\_\_ Name of Plat: \_\_\_\_\_ Lot: \_\_\_\_\_

3. Property Owner's Name & Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_
- Applicant's Name & Mailing Address: \_\_\_\_\_  
 Landowner or  Designated Agent (check one)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

4. Specify how you have marked your site to indicate where proposed earth change will be:  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Identify on-site responsible person: \_\_\_\_\_ Company Name: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

6. Please describe the proposed project/ earth change: \_\_\_\_\_
- a. \_\_\_\_\_
- b. Project Type:  Residential  Multi-Family  Commercial  Industrial  Land Balance
- c. Distance of and name to nearest watercourse or water body if within 500 ft.: \_\_\_\_\_
- d. DEQ Permit # or N.P.D.E.S (if required): \_\_\_\_\_

**EROSION CONTROL PLAN:** As part of our erosion control plan, I (we) will be installing the following practices to contain any soil and sediment from leaving my (our) property and/or entering any watercourse or drainage basin.

- |                               |   |
|-------------------------------|---|
| _____ Seeding                 | _____ Rock, or Like Materials Riprap                                |
| _____ Mulching                | _____ Silt Fence - <b>trenched 4-6" in ground</b>                   |
| _____ Erosion Control Blanket | _____ Minimum 25 ft. buffer strip of undisturbed natural vegetation |
| _____ Terraces                | _____ Removal of excavated material                                 |
| _____ Other (Explain) _____   |   |

**1. All sites require a Soil Erosion and Sedimentation Control Site Plan, sketch or drawing which includes:**  
(WILL NOT PROCESS PERMIT W/O SKETCH AND/OR MISSING ITEMS)

- |  |   |
|--|---|
| 1) <input type="checkbox"/> Scaled Drawing/measurements  | 8) <input type="checkbox"/> Limits of Earth Change                                      |
| 2) <input type="checkbox"/> Legal Description            | 9) <input type="checkbox"/> Drainage & Dewatering Facilities (if applicable)            |
| 3) <input type="checkbox"/> Site Location Sketch         | 10) <input type="checkbox"/> Timing & Sequence of Earth Change                          |
| 4) <input type="checkbox"/> Proximity to Lakes & Streams | 11) <input type="checkbox"/> Temporary SESC Measures (location, install & removal info) |
| 5) <input type="checkbox"/> Predominant Land Features    | 12) <input type="checkbox"/> Permanent SESC Measures (location & install info)          |
| 6) <input type="checkbox"/> Contours/Slope               | 13) <input type="checkbox"/> Maintenance Program for Permanent SESC Measures            |
| 7) <input type="checkbox"/> Soils                        |   |

2. Attach legal description of property (**including property tax number**).

3. Please describe soil type. Perform "Ribbon Test" or include N.R.C.S. soil survey by visiting <http://websoilsurvey.nrcs.usda.gov/app/HomePage.htm>

4. Return this application with required fee to Soil Erosion and Sedimentation Control, Van Buren County, 219 E. Paw Paw St., Suite 301, Paw Paw MI 49079. Make checks payable to **VAN BUREN COUNTY**.

5. If construction or earth change is started without a permit or continues without a permit extension, the total fee will be doubled. If a permit is submitted within four days of start date, the 4-Working Days Service Option will be automatically applied, or the permit will not be granted until inspection is done.

6. **IF THE APPLICATION FORM IS NOT COMPLETE, THE APPLICATION WILL BE RETURNED TO APPLICANT FOR COMPLETION. A PERMIT CANNOT BE ISSUED UNLESS THE REQUIRED INFORMATION IS PROVIDED, AND PERMIT FEE IS PAID.**



### SESC CONSTRUCTION SEQUENCE TABLE

Construction Sequence	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Temporary SESC Measures Installed</i>												
• Silt Fence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Rock Access Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Erosion Control Blankets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Inlet protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Sediment Basins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Strip &amp; Stockpile</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Rough Grading</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Building Construction</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Final Grade</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Permanent SESC Measures Installed</i>												
• Sediment Basins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Seeding/Mulch/Landscaping-Vegetation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Pavement/Rock	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Removal of Temporary SESC Measures</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Briefly describe the maintenance plan (include responsible party) for each temporary and permanent SESC measure.

Measure	Responsible Party	Maintenance Plan
Silt Fence		
Buffer Strips		
Catch Basins/Inlets		
Street Sweeping		
Seeding/Mulch		
Storm Ponds/Sediment Basins		
Other:		

Other:

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