



July 2025 Board of Commissioners Activity Reports

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HIGHLIGHTS FOR JULY 2025

- 1. 2025 State of the Court Report** – During the July 8, 2025, meeting, Chief Judge Kathleen Brickley presented the 2025 State of the Court Report.
- 2. Proclamation: Sheriff Abbott – Sheriff of the Year** – The Board presented a proclamation to Sheriff Daniel Abbott for being selected as the 2025 Michigan Sheriffs Association Terrence L. Jungel Sheriff of the Year during the July 22, 2025, meeting.
- 3. 2024 Road Commission Annual Report** – The Board accepted the Road Commission 2024 Annual Report following a presentation by Director Bret Witkowski during the July 22, 2025, meeting.
- 4. Bankson Lake Sewer Authority – Bankson Lake Extension Project** – The Board approved a resolution consenting to the acquisition, construction, and financing by Cass County of the portion of the Bankson Lake Sewer Extension Project located in Van Buren County within Porter Township during the July 8, 2025, meeting.
- 5. Intergovernmental Agreement – St. Joseph County Digital Information Department** – The Board approved an Intergovernmental Agreement with St. Joseph County for shared Digital Information Department Services, including the development of a Digital Communications Coordinator position and website enhancements, during the July 22, 2025, meeting.
- 6. Address Assignment Protocol – DID** – The Board adopted the updated 2025 Van Buren County Addressing Manual, including implementation of a Rural ID system, new fee schedule, and launch of a public-facing online application portal within the Digital Information Department during the July 22, 2025, meeting.
- 7. June 2025 Claims** – During the July 22, 2025, BOC meeting, the Board approved claims totaling \$4,608,800.34 for the month of June 2025.
- 8. Document Retrieval Fee – ROD** – The Board approved the establishment of a \$35 retrieval fee for Register of Deeds document searches and electronic deliveries from older film records during the July 22, 2025, meeting.
- 9. Access & Visitation Grant – First Amendment Approval** – The Board authorized the Chair to sign the First Amendment to Contract No. SCAO-2025-046 to receive an additional \$1,238.46 in Access & Visitation grant funds during the July 22, 2025, meeting.

Appointments/Reappointments

- 1. Materials Management Planning Appointment** – During the July 22, 2025, meeting, the Board approved the appointment of Adam Brent as the Compost Facility Operator representative to the Materials Management Planning Commission.
- 2. Appointment to the Medical Examiner** – During the July 22, 2025, meeting, the Board approved the appointment of Dr. Nicolas Kostelecky, MD, as a Deputy Medical Examiner for Van Buren County.



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