

Van Buren County Opioid Settlement Steering Committee
Van Buren County Administration Building
219 E Paw Paw Street – 2nd Floor Commission Chambers,
Paw Paw, MI 49079
Meeting Minutes – June 4, 2025 at 9:00 AM

A. Call to Order & Attendance - The meeting was called to order at 9:09 AM

Present: Danielle Persky, Dan Abbott, Becky Grabemeyer, Nikki VanSandt, Jewel Dailey, Cande Rutherford, Brianne Smith, David DeStefano, and Lisa Ransler **Absent:** Mike Chappell **Guests:** None

B. Approval of Agenda - Dan Abbott, supported by Becky Grabemeyer, made a motion to approve the agenda for June 4, 2025. Motion unanimously approved.

C. Approval of Minutes - Dan Abbott, supported by Becky Grabemeyer, made a motion to approve the minutes of the May 7, 2025 meeting. Motion unanimously approved.

D. Financial Report – Opioid Settlement Fund - Becky Grabemeyer reported no financial activity for April 2025. The balance remains consistent at approximately \$729,000 with no deposits or withdrawals for the month.

E. Public Comment - None.

F. Reports / Project-related Updates - Lisa Ransler shared that Amy Delinky from the Michigan Association of Counties reviewed the draft policies and provided feedback, which was included in the meeting packet. Notable items included clarification on administrative cost percentages permitted by each settlement source (ranging from 4.6% to 15%), and correction of policy language to ensure all grantee expenses are opioid-related and that only the County may utilize the 4.6–15% non-opioid allocation allowance. The group confirmed 10% administrative cost limits for grantees and that all grantee funds must be opioid-related. Lisa will revise policy language to reflect these agreements and redistribute.

G. Old Business

- 1. Review of Proposed Policies** - The committee discussed clarifications suggested by MAC regarding how administrative and indirect costs are defined and categorized across the various settlements. Edits will be made to remove conflicting language and reflect consensus reached in the meeting.
- 2. RFP Notice / Information** - Lisa Ransler updated that the RFP resolution was presented to the Commission on May 27, 2025, with final approval scheduled for June 10, 2025. The committee reaffirmed that applications will be due August 15, 2025, with awards

announced September 23, 2025. The draft FAQ is being finalized, and press outreach was discussed.

- 3. Grant Review Committee (Finalize)** - The committee finalized formation of the Grant Review Committee to evaluate applications. Confirmed members include Becky Grabemeyer, Dan Abbott, Nikki VanSandt, Mike Chappell, and Brianne Smith. Dave DiStefano will serve as an alternate.
- 4. County Commission Resolution** - The resolution process was reaffirmed. The Grant Review Committee will evaluate applications and make funding recommendations to the Opioid Settlement Steering Committee. The Steering Committee will review and approve those recommendations, which will then be submitted to the Board of Commissioners for final confirmation.
- 5. July Meeting Date Change** - The committee decided to move the regularly scheduled July 2, 2025 meeting to the fourth week of June in order to finalize any remaining requirements prior to the release of the RFP on July 1, 2025.

H. New Business - None.

I. Adjournment - The meeting was adjourned at 10:12 AM.