



DOMESTIC RELATIONS ORDER CHECKLIST

CASE NO.

Friend of the Court Address
203 S Niles Street, Paw Paw, MI 49079

Telephone No.
(269) 657-7734

Case Name: _____

Date: _____

EX PARTE ORDERS:

- If the Order is granted ex parte and provides for custody, parenting time or support, it must include provision in MCR 3.207(B)(5).
- An affidavit or verified pleading (MCR 1.109(3)(a)(b)) containing specific allegations of irreparable harm MUST accompany the proposed ex parte order.

TEMPORARY ORDERS:

- If the order is a temporary order, it **MUST** state its effective date and whether it can be modified retroactively, by a subsequent order. MCR 3.207(C)(4)

AN ORDER / JUDGMENT WHICH PROVIDES FOR CUSTODY AND/OR PARENTING TIME MUST INCLUDE PROVISIONS FOR:

- Change of domicile. MCR 3.211(C)(1)
- Notification of change of child(ren)'s address. MCR 3.211(C)(2)
- Change of legal residence. Must include either:
 1. A parent whose custody or parenting time of a child is governed by this order shall not change the legal residence of the child except in compliance with Section 11 of the Child Custody Act of 1970, 1970 PA91, MCL 722.31.
 2. The parents' specific agreement as to how a change in the child's legal residence will be handled.
- Travel in foreign countries. MCL 722.27(A)(9)

UNIFORM SUPPORT ORDERS:

- Any provisions regarding support must be prepared on the latest version of the Uniform Child Support Order approved by the State Court Administrative Office. MCR 3.211(D)(1)
- No order concerning a minor shall be entered unless either the final order incorporates, by reference, a Uniform Support Order or states that no Uniform Support Order is required and why. MCR 3.211(D)(2)

JUDGMENTS MUST INCLUDE:

- Dissolution of Divorce Clause
- Alimony (Spousal Support). MCR 3.211(B)(4)
- Statutory Insurance Clause. MCR 3.211(B)(1)
- If the order is a temporary order, it must state its effective date and whether it can be modified retroactively by a subsequent order. MCR 3.207(C)(4)
- Pension / Retirement Plan rights. MCR 3.2212(B)(2); MCL 552.101(4)
- Property Settlement. MCR 3.211(B)(3); MCL 552.19, Et. Seq.
- Custody
- Parenting time
- Incorporate a Uniform Support Order **OR:**
- Explain why a Uniform Support Order is not required.

ORDER / JUDGMENT TO BE AMENDED AS INDICATED BELOW:

- Amend your proposed order or judgment to include the above provisions which are indicated with a check and highlighted. Return the amended order or judgment to the Friend of the Court for approval.
- Amend your proposed order or judgment to provide for separate paragraphs with headings as required by Michigan Court Rules. MCR 3.211(A)
- Resubmit to the Friend of the Court for approval together with the required Uniform Child Support Order.
- Delete all references to Social Security Number(s) in the proposed order.

Other: _____

